



Bristol Green Capital Partnership CIC Elected Director Position 2019 Information about the role and process

Bristol Green Capital Partnership CIC is the company that supports the network of more than 850-member organisations that have all committed to working towards a shared vision of a sustainable city with a high-quality of life for all. The board of directors provides strategic direction and oversight for the Partnership and staff team and ensures its financial sustainability.

The two elected directors play a vital role in helping to ensure the Partnership supports and enables its members to work towards the shared vision. Another key part of the role is participating in a steering committee with other member representatives to oversee the [Spark Forum](#) - an initiative enabling members to connect and collaborate in order to create positive change towards the vision.

We are seeking candidates for one of two elected director positions, for a term that will run for two years from 1 May 2019. The role is voluntary, but expenses incurred as a result of the role can be covered if agreed in advance.

While the successful candidate will be appointed as a director in an individual capacity, they should be from a Partnership member organisation and reside and/or work in the city or immediate region. To ensure independence and a voice for the wider membership, nominees cannot be employees or directors of organisations currently represented on the board.

Elected directors have equal voting rights with other directors in making decisions. They also have a responsibility to the success of the company, so nominees must demonstrate an ability and willingness to work collaboratively towards its vision and objectives.

The Partnership is committed to equality and diversity and is keen to ensure that its board of directors is representative of the community that it supports. We would therefore particularly encourage applications from people from groups and communities currently under-represented on the board.

The elected director will be expected to:

- help guide the strategic direction of the Partnership, making key decisions e.g. about priority objectives
- maintain and build relationships with Partnership member organisations and encourage wider and deeper involvement and engagement
- help ensure the Partnership effectively supports member organisations by developing an understanding of member organisations' views and needs, and represent these in Board of Directors' meetings
- be part of the steering committee overseeing the member-led Spark Forum, which provides a space for members to connect and collaborate in order to create impact
- help to promote the Partnership and its importance for achieving the shared vision of a sustainable city with a high quality of life for all
- identify and where appropriate help to pursue opportunities that will help the Partnership and its member organisations to achieve its vision

This opportunity would suit someone who has:

- enthusiasm for, commitment to, understanding of and involvement in Bristol's vibrant and diverse environmental sustainability community
- experience of governance, leadership and/or management, such as serving on a board of directors or trustees
- the ability and willingness to work collaboratively towards the Partnership's vision and objectives
- a strong commitment to inclusivity and diversity and willingness to help promote this through their role
- the ability to link the Partnership's short- and medium-term activities with the long-term vision
- experience of partnership and/or cross-sector working
- confidence and ability to speak in public and at events
- flexibility, with the ability to attend 4-5 board meetings a year (normally at an accessible central Bristol location), and monthly Green Mingles (first Thursday evenings of each month), larger gathering event (usually during the day, up to 4 each year) and other occasional meetings and events (childcare and travel expenses are available to directors to enable this)

Key Dates

Tue 12 March	Nominations open via mailing to members
Tue 26 March	Nominations close (end of day)
Mon 1 April	Online voting opens (one member organisation, one vote: the lead contact for each member organisation will receive voting link, all other member contacts will be informed)
Thu 4 April	Meet and greet opportunity at the Green Mingle
Sun 14 April	Online voting closes (end of day)
Thu 25 April	New elected director announced on Partnership website
Wed 1 May	Term of new elected director officially starts
Thu 2 May	New elected director introduced at the Green Mingle

Apply via this [online form](#) by **Tuesday 26 March 2019**. If you would like to discuss the role in more detail, or have other queries, email contact@bristolgreencapital.org to arrange a phone call.

Please note that by participating in the director election process, you agree to the following:

- The information supplied in the application form (with the exception of personal contact details) to be published online and distributed to Partnership members as part of the election process
- To take part (if possible) in the 'Meet and Greet' at the Green Mingle on 4 April 2019
- The nominees' organisation must be registered as a Partnership member by the closing date
- That full results of the election will be published for transparency
- In the unlikely event that only one nomination is received, the process will be paused, and next steps considered